



Intimacy Coordinator Certification Programme

(for TV & Film) 2023/2024

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Introduction

This document outlines information pertaining to the Moving Body Arts' Intimacy Coordination Programme for TV & Film (2023-2024).

This is not the full course handbook (which students get at the start of their programme), this is only expanded information about the programme, its costs, funding opportunities and its application process.

Please note, we retain the right to make adjustments to the course structure and content if and when necessary.

About Moving Body Arts

Moving Body Arts is a company specialising in a variety of movement disciplines for stage and screen. Its co-directors Enric Ortuño and Yarit Dor are both part of the first generation of intimacy coordinators working in the EU and UK. They have worked with major studios and channels such as: Universal Pictures, Warners Bros, Working Title, Amazon Studios, Apple TV, Disney+, Netflix, Starz, FX, Hulu, HBO and HBO Max as well as BBC Studios, ITV, Channel 4, Channel 5, Sky TV amongst others.

In 2020 the company received the Film & TV Charity BAME Community Fund to run an intimacy coordination training for underrepresented groups. And now in 2023 their programme is offering scholarships provided generously by Prime Video in collaboration with Intimacy Coordinators Italia and by ScreenSkills.

Our Intimacy Coordinator Role Description

Each training company may approach the role differently and focus their training on particular skill sets. It is therefore important for us that you know how we define the role if you wish to train with us.

An Intimacy Coordinator for us is a specialist intimacy choreographer and intimacy movement coach working in the screen industries. They coordinate intimate action by liaising between departments, discussing and rehearsing the story with the director and cast, providing paperwork, overseeing set protocols with the 1st AD as well as facilitating, choreographing and coaching performers as required. They help the director and actors achieve a shared physical vision by incorporating consent-based practices. The lead

intimacy coordinator¹ has a head of department status similar to that of a stunt coordinator and their services include tasks at all stages of the production: pre-production, rehearsals, shoot day and post-shoot-day.

Programme Description

The Moving Body Arts' Intimacy Coordinator Certification Programme is an in-depth training for intimacy coordinators working in film & television. The programme is SAG-AFTRA accredited and combines blended learning of online and in-person sessions, mentoring, on set experience, independent study and evaluation.

Designed and delivered by intimacy coordinators Enric Ortuno and Yarit Dor, its staff also includes visiting intimacy coordinators and guest practitioners in related subjects.

The programme's units of study cover the role at all stages of production and follow SAG-AFTRA and Bectu Union's guidance on content.

Award and Accreditation

Successful students will be awarded a Certificate of Completion and a Certificate Supplement by Moving Body Arts.

The programme is accredited by SAG-AFTRA and graduates will be able to apply to the SAG-AFTRA Pre-Registry after they complete the programme.

Educational Aims

1. Gain familiarity, knowledge and experience of current intimacy coordination practices for TV and film.
2. Interact, practice and exchange ideas with other students online as well as in-person.
3. Learn methods of work used by experienced intimacy coordinators.
4. Be introduced to various practitioners and their work.

¹ 'Lead Intimacy Coordinator' is defined by Bectu's Shooting Intimacy Guidance as: an active and ongoing head of the intimacy department who oversees all intimacy responsibilities and additional team members.

5. Engage in reflective practice that will help you craft and develop your style of intimacy coordination.
6. Learn with like-minded practitioners that will form part of your professional community and support system.
7. Receive feedback and mentoring before entering the professional market.

Programme Structure

A part-time programme with a single application process.

The course has four main components. Each component consists of units/modules covering different subjects.

Overall estimated study hours: 400 hours.

Length of programme:

The training stretches over a one year period starting October 1, 2023 until September 30, 2024.

Once a student has finished all components successfully they will be awarded a Certificate of Completion (this can be less than a year but must be before 30 September 2024).

Training Components

Learning Component (108 contact hours**)

The units in this component offer theory and practice in the field of intimacy coordination for film & TV. Taught through a blended learning approach of online classes and an in-person intensive.

Examples of subjects covered in our units:

- **The Intimacy Coordinator role:**

- role history & development
- intimacy coordination fundamentals
- global IC communities and resources

- **Screen intimacy specific subjects, such as:**

- intimacy choreography techniques
- masking for camera
- basic cinematography for intimacy coordinators
- advocacy & safety concepts in practice
- use of modesty garments, barriers and other kit
- set protocols and working on location
- riders/waivers
- union agreements
- intimacy coordinator's paperwork
- and more

- **Health & safety based subjects, such as:**

- consent
- advocacy
- trauma-informed practices
- bullying, harassment and sexual harassment
- safeguarding
- character versus actor - concepts from Drama Therapy, Psychodrama and Clark Biam's Drama Spiral applied to intimacy work
- confidentiality
- health & safety paperwork
- self-care for intimacy coordinators
- and more.

- **Intro to Head of Department skills**

- power dynamics on set
- communication and basic NVC
- diversity, inclusivity and accessibility awareness in intimacy work
- inclusive staffing for the intimacy coordination department
- the intimacy coordination team: Assistant/Trainee, Cover IC, Co-IC, Lead IC.
- working with other departments
- collaborating with other specialists (stunt coordinator, wellbeing practitioner, midwife advisor etc.)
- intro to HOD paperwork
- and more.

External Learning (not included in the 400 course hours).

In line with many other worldwide intimacy coordinator programmes for TV & film, we require our students to complete external learning in certain health & safety related subjects before the Mentoring and On Set Experience Components.

This can be completed between October 2023 and March 2024 at the student's own pace. An indicative list is available [here](#)

Mentoring Component (10 contact hours**)

After the learning stage, you will be paired up with a mentor to support your development and be a resource for enquiry. Mentoring meetings are done online unless agreed otherwise with Moving Body Arts.

Training for mentors and mentees is supported by ScreenSkills.

On Set Experience Component (25 days on set, estimated 250 hours which some may be contact hours² if assisting or working as a Co-IC)

To gain insight into the application of your learning and to develop your own practice in this growing and innovative field. Mentoring hours can also support on set experience.

Candidates are responsible for sourcing their own professional experience unless the conditions of their scholarship are different. See Programme Fees & Funding for more information.

Minimum: 25 days of on set experience as an intimacy coordinator ('IC') or assistant intimacy coordinator ('Asst.IC') or cover intimacy coordinator ('Cover IC') or additional intimacy coordinator ('Co-IC').

Independent Study, Portfolio & Evaluation Component (32 hours)

The programme encourages further reading after units and in some instances students will be given reading or assignments to fulfil ahead of the unit. In addition to maintaining a portfolio of work, you will be encouraged to reflect on your study, self-evaluate your strengths, areas of improvement and create a PDP (Professional Development Plan). Towards the end of the programme each student will receive feedback and go through evaluation by the MBA programme staff.

Number of Places

12 places.

English Language

All applicants must have a good level of working English language (listening, speaking, reading and writing). No translator will be present in the training and you cannot rely on peers to translate for you.

² What do you mean 'contact hours'? In the UK higher education, the term 'contact hours' is used very broadly, to refer to the amount of time that you spend learning in contact with teaching or associated staff, when studying for a particular unit or module or course.

Visa for study/work

All learning will not necessitate a student visa or working visa in the UK.

On Set Experience: no working visa will be procured by Moving Body Arts for a student. Students are expected to work where they can do so legally.

Learning Component Dates

The training stretches over a one year period starting October 1, 2023 until September 30, 2024.

Online Sessions - 10:00-17:00 GMT (breaks included. Note, some times may change depending on guest practitioner's availability).

Sunday 1 October 2023

Sunday 15 October 2023

Sunday 29 October 2023

Sunday 12 November 2023

Sunday 26 November 2023

Sunday 10 December 2023

Sunday 17 December 2023

Sunday 7 January 2024

Sunday 21 January 2024

Sunday 28 January 2024

In Person Intensive:

The 2023-2024 intensive will take place in Rome, Italy.

Dates:

- Informal evening meeting (attendance not required): 18 February 2024
- Study days, 10:00-17:30 CEST (attendance required)

19 February 2024

20 February 2024

21 February 2024

22 February 2024

23 February 2024

24 February 2024

26 February 2024

27 February 2024

- Rest Day: 25 February 2024
- Travel Days:
 - To the intensive: no later than 18th February.
 - From the intensive: no earlier than 27th after the programme.

Mentoring Dates: 10 hours per student to be booked directly with the designated mentor. Mentoring meetings are done online unless agreed otherwise with Moving Body Arts.

On Set Experience Dates: dependent on productions.

Minimum: 25 days of on set experience as an assistant intimacy coordinator or cover intimacy coordinator or co-intimacy coordinator or intimacy coordinator.

Candidates are responsible for sourcing their own professional experience unless conditions of their scholarship are different. See Programme Fees & Funding for more information.

Attendance Requirement

For online sessions: no more than 30% absence.

For the in-person Intensive: no absence will be permitted.

Programme Fees & Funding for 2023-2024 Programme

Covered in course fees:	
Programme Tuition We are offering scholarships and bursaries, see Funding Guidance .	£6,250
Not covered in course fees:	
External Learning: the above price excludes external learning components (see Training Component).	An indicative price list is available here
Intimacy Coordinator's Kit (for in-person intensive)	Estimated at £82.00
Travel, food and accommodation for the in-person intensive taking place in Rome, Italy	Flights and accommodation costs differ. Please check airline prices and prices of your preferred level of accommodation. Food in Rome: https://romecitynow.com/prices-in-rome A main meal in a restaurant starts from around €20.00

Payment Timeline

To reserve your place: 25% of Programme Tuition to be paid to Moving Body Arts within 7 working days from when final offer has been made. Remaining course fees to be paid no later than a week after the beginning of the programme.

For the recipients of the Prime Video Italy Scholarship - payment will be done to Intimacy Coordination Italia.

Frequently Asked Questions

Is training required to be an intimacy coordinator?

We believe that intimacy direction and intimacy coordination are specialisms within the movement umbrella. They have modules, protocols, choreographic techniques and equipment of their own. Therefore we think it is essential to do specialised training in these roles and get qualified/registered. We recommend that such training should also have in-person module/s and not be fully online.

How do I know if the content of the training is meeting industry standards?

We are based in the UK and therefore our intimacy coordinator certification training follows the standards laid out by Bectu Union. Check [Bectu's Shooting Intimacy Guidance page 9](#).

We also cover all content listed on the SAG-AFTRA intimacy guidelines.

I cannot work in the United Kingdom but can I still apply to train with you?

We recommend that you first check training pathways with companies and trainers in your country for we believe that it is important to get to know your community, its practitioners and learn the practice developed for your industry.

We understand that this is not always possible, we ourselves certified with a company outside the UK. So if you choose to train with us, take into consideration that you will need to adapt the practice learnt to your country's industry and its needs.

I have no experience, training or knowledge in instructing movement to actors or ability to explain anatomy in motion. Do these roles require such professional skills?

When the producer and director hire you they first and foremost will expect you to have a solid working practice of consent based practices and be able to facilitate intimacy movement and intimacy choreography when required.

When working on set, intimacy movement instruction & coaching will need to be done efficiently so a solid experience and knowledge of body in motion, instruction and dealing with physical or technical restrictions is key in our opinion.

We appreciate other experiences and knowledge that can connect to aspects of intimacy (such as producing, directing, cinematography, costume, psychology, sex education etc.) however our company sees these only as add-ons that can strengthen your ability as an intimacy professional.

**When applying do I already need to provide proof of training in additional courses?
For example:**

- Mental Health First Aid,
- EDI awareness training
- LGBTQIA+ awareness training
- harassment & bullying awareness training
- Mediation or Conflict Resolution training
- Bystander Intervention
- Leadership and management training
- Industry Health & Safety training

These are not essential for the application stage. However, similar to many worldwide intimacy training companies, these subjects will be requirements within the training itself. Once you are accepted onto the programme, certain study units have prerequisite training in the topics mentioned above that you will need to complete before taking those units. We have done our best to offer many of these in the form of free-online modules or low cost modules available via external companies. More programme information will be available once applications are open.

I started training with another company. I'd like to continue my training with you. Is that possible?

For the 2023-2024 training, that will not be possible since 99% of the places on the programme are funded by scholarships and bursaries. These require their assigned



students to do the full course from the beginning. There is only one non-funded place on the programme and they will need to start with everyone else.

In future courses this may change but not for the 2023-2024 cohort.

Does the DYCP Arts Council funding cover this course? Can I receive your fee details so I can include it in my DYCP application?

We have heard of individuals that received Arts Council funding to train as intimacy professionals. Best contact the ACE for further details on how to apply.

Contact Us

The answers to your questions could be in another of our documents found on the website page. Please read all the documents detailing the programme before contacting us.

[Application Guidance](#)

[Funding Guidance](#)

[Application Pdf](#) (example in order to prepare your answers ahead of filling it)

If you cannot find the answer to your question: training@movingbodyarts.com